



## City and County of Swansea

### Minutes of the Council

Remotely via Microsoft Teams

Thursday, 17 March 2022 at 5.00 pm

**Present:** Councillor D W W Thomas (Chair) Presided

#### **Councillor(s)**

C Anderson  
P M Black  
J E Burtonshaw  
M C Child  
J P Curtice  
N J Davies  
A M Day  
P Downing  
C R Doyle  
M Durke  
C R Evans  
V M Evans  
W Evans  
E W Fitzgerald  
R Francis-Davies  
S J Gallagher  
L S Gibbard  
F M Gordon  
K M Griffiths  
J A Hale  
D W Helliwell

#### **Councillor(s)**

T J Hennegan  
C A Holley  
P R Hood-Williams  
L James  
O G James  
Y V Jardine  
J W Jones  
L R Jones  
M H Jones  
M Jones  
E J King  
E T Kirchner  
M A Langstone  
H Lawson  
A S Lewis  
M B Lewis  
W G Lewis  
C E Lloyd  
I E Mann  
P M Matthews  
P N May

#### **Councillor(s)**

H M Morris  
D Phillips  
C L Philpott  
S Pritchard  
A Pugh  
C Richards  
K M Roberts  
B J Rowlands  
M Sherwood  
P B Smith  
R V Smith  
A H Stevens  
R C Stewart  
D G Sullivan  
G J Tanner  
L G Thomas  
W G Thomas  
L J Tyler-Lloyd  
G D Walker  
L V Walton  
T M White

#### **Officer(s)**

Huw Evans	Head of Democratic Services
Adam Hill	Deputy Chief Executive / Director of Corporate Services
Tracey Meredith	Chief Legal Officer / Monitoring Officer
Phil Roberts	Chief Executive
Ben Smith	Director of Finance / Section 151 Officer
Helen Morgan-Rees	Director of Education

#### **Apologies for Absence**

Councillor(s): B Hopkins, D H Hopkins, P K Jones, S M Jones, P Lloyd, J A Raynor and M Thomas

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### 133. Disclosures of Personal and Prejudicial Interests.

The Chief Legal Officer gave advice regarding the potential personal and prejudicial interests that Councillors and / Officers may have on the agenda.

The Head of Democratic Services reminded Councillors and Officers that the "Disclosures of Personal and Prejudicial Interests" sheet should only be completed if the Councillor / Officer actually had an interest to declare. Nil returns were not required. Councillors and Officers were also informed that any declarable interest must be made orally and in writing on the sheet.

In accordance with the provisions of the Code of Conduct adopted by the City and County of Swansea the following interests were declared:

- 1) Councillor W G Lewis declared a Personal Interest in Minute 138 "Admission Arrangements 2023-2024".
- 2) Councillor C E Lloyd declared a Personal & Prejudicial Interest in Minute 141 "Pension Fund Committee Chair Remuneration" and withdrew from the meeting prior to its consideration.
- 3) Ben Smith declared a Personal & Prejudicial Interest in Minute 141 "Pension Fund Committee Chair Remuneration" and withdrew from the meeting prior to its consideration.

**134. Written Responses to Questions asked at the Last Ordinary Meeting of Council.**

The Chief Legal Officer submitted an information report setting out the written responses to questions asked at the last Ordinary Meeting of Council.

**135. Announcements of the Presiding Member.**

**a) Community Councillor Phil Crayford - Standards Committee**

The Presiding Member stated that Community Councillor Phil Crayford has been the Community / Town representative on the Standards Committee since 5 October 2012. His Term of Office ends at the Local Government Election on 5 May 2022.

On behalf of the Council, he thanked Community Councillor Crayford for his service.

**b) World Scout Jamboree – Korea 2023**

The Presiding Member congratulated the seven (7) Explorer Scouts from Swansea that had recently been selected to represent Wales at the 25<sup>th</sup> World Scout Jamboree in Korea during 2023. They participated in a rigorous selection process of 250 before finally being whittled down to 72 across Wales.

Our Head of Democratic Services, Huw Evans is especially proud as both of his children (Branwen & Gruff) are among the 7 from Swansea to have been selected. He wished them good luck with the fundraising.

**136. Announcements of the Leader of the Council.**

**a) Skyline Swansea**

The Leader of the Council referred to the recent statement by Skyline Swansea stating that they were aiming to be open early in 2025.

**b) Events at the Arena**

The Leader of the Council stated the excellent events that had recently been held at the Arena and also the brilliant forthcoming events.

**c) Councillors Not Seeking Re-election on 5 May 2022**

The Leader of the Council and the Political Group Leaders paid tribute to those Councillors that had chosen not to seek re-election at the Local Government Elections on 5 May 2022.

They thanked them for serving their communities and the residents of Swansea during their terms of Office as Councillors.

Councillor	Council	Term of Office		Lord Mayor, Cabinet Member, Presiding Member
		From	To	
June Burtonshaw	SCC CCS	05/05/1983 04/05/1995	31/3/1996 Present	Lord Mayor 2002/03 Former Cabinet Member
Mark Child	CCS	06/05/1999	Present	Lord Mayor 2020/21 Cabinet Member
Nick Davies	CCS	03/05/2012	Present	
Will Evans	CCS	01/05/2008	Present	Former Cabinet Member
Peter Jones	CCS	05/05/2017	Present	
Myles Langstone	CCS	05/05/2017	Present	
Clive Lloyd	CCS	03/05/2012	Present	Former Cabinet Member & Former Deputy Leader of the Council
Irene Mann	CCS	05/05/2017	Present	
Jennifer Raynor	CCS	03/05/2012	Present	Former Cabinet Member
Christine Richards	CCS	01/05/2008	Present	Former Cabinet Member & Former Deputy Leader
Mary Sherwood	CCS	05/05/2017	Present	Former Cabinet Member
Paulette Smith	CCS	01/05/2008	Present	
Gareth Sullivan	LVBC CCS	07/05/1987 04/05/1995	31/03/1996 Present	Lord Mayor 2008/09 Former Cabinet Member
Gloria Tanner	CCS	03/05/2012	Present	
Des Thomas	SBC	04/05/1972	31/03/1974	Lord Mayor 1996/97

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	SCC	01/04/1974	05/05/1976	Presiding Member
	WGCC	01/11/1979	31/03/1996	
	CCS	04/05/1995	Present	
Mark Thomas	CCS	03/05/2012	Present	Cabinet Member
Linda Tyler-Lloyd	CCS	03/05/2012	Present	

**Key:**

CCS	City and County of Swansea
LVBC	Lliw Valley Borough Council
SBC	Swansea Borough Council
SCC	Swansea City Council
WGCC	West Glamorgan County Council

**137. Public Questions.**

There were no public questions.

**138. Admission Arrangements 2023-2024.**

The Cabinet Member for Education Improvement, Learning & Skills submitted a report that sought determination of the Admission Arrangements for maintained Schools for the academic year 2023-2024.

**Resolved that:**

- 1) The proposed admission arrangements for 2023-2024 for Nursery as set out in Appendix A of the report be approved.
- 2) The proposed admission arrangements for 2023-2024 for Reception as set out in Appendix B of the report be approved.
- 3) The proposed admission arrangements for 2023-2024 for Year 7 as set out in Appendix C of the report be approved.
- 4) The proposed admission arrangements for 2023-2024 for in-year transfers as set out in Appendix D of the report be approved.
- 5) The proposed admission arrangements/criteria for entry for 2023-2024 for sixth forms set in Appendix E of the report be approved.
- 6) The Schedule of Events for primary and secondary at Appendix of the report be approved.
- 7) The admission numbers for primary and secondary schools be noted, as set out in Appendix G of the report be noted.

**139. Appointment of Lay Members of the Governance & Audit Committee.**

The Deputy Chief Executive submitted a report that sought to approve the recommendation of the Appointments Committee held on 1 March 2022 and appoint 2 further Lay Members to the Governance & Audit Committee.

**Resolved** that:

- 1) Gordon Anderson be appointed as Lay Member of the Governance & Audit Committee.
- 2) Phil Sharman be appointed as Lay Member of the Governance & Audit Committee.
- 3) The Term of Office for both being 24 May 2022 until the Local Government Elections in 2027.

**140. Extension of Term of Office for Independent (Co-opted) Lay Member of the Governance & Audit Committee.**

The Head of Democratic Services submitted a report that sought to re-appoint Paula O'Connor as Independent (Co-opted) Lay Member to the Governance & Audit Committee for a further 5-year term.

**Resolved** that:

- 1) Paula O'Connor be re-appointed as an Independent (Co-opted) Lay Member of the Governance & Audit Committee for one further consecutive Term of Office.
- 2) Her Term of Office ends at the Local Government Elections in 2027.

**141. Pension Fund Committee Chair Remuneration.**

The Section 151 Officer submitted a report that recognised the increased breadth and scope of the role of Chair of the Pension Fund Committee and recommended appropriate remuneration in line with that responsibility, to be consistent with its partner funds in The Wales Pension Partnership (WPP) and other Committee Chair roles within the Council.

**Resolved** that:

- 1) The increased scope and breadth of responsibility of the role of the Chair of the Pension Fund Committee be recognised.
- 2) The Chair of the Pension Fund Committee be paid the equivalent of an Independent Remuneration Panel for Wales (IRPW) Senior Salary for a Committee Chair with the additional sums (over and above Basic Salary) to be met by the Pension Fund as outlined in Paragraph 6.1 of the report.

**142. Review of Councillors Handbook - Role Descriptions & Person Specifications.**

The Head of Democratic Services submitted a report that sought approval of the reviewed Section D of the Councillors Handbook – Role Descriptions & Person Specifications as recommended by the Democratic Services Committee held on 14 February 2022.

**Resolved** that:

- 1) The Welsh Local Government Association's (WLGA) "Framework Member Role Descriptions and Person Specifications - June 2021" and the Swansea Council specific Role Descriptions as set out in Appendices A & B respectfully be adopted as Section D of the Councillors Handbook.
- 2) The Head of Democratic Services be delegated authority to update Section D of the Councillor Handbook to ensure its constant alignment with the WLGA's future publications.

**143. Amendments to the Council Constitution.**

The Monitoring Officer submitted an information report setting out the amendments made by the Monitoring Officer to the Council Constitution following the commencement of certain sections of the Local Government and Elections (Wales) Act 2021 and recent senior management structure changes.

**144. Councillors' Questions - None.**

There were no questions.

The meeting ended at 5.51 pm

**Chair**